

Contact details Exam Centre Horizon College, NL032

please, send entry form to: cambridge@horizoncollege.nl

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Timetable Examinations, Dates & Locations

Cambridge General English Exams 2023-2024

Exam	Location	Written papers & Listening test	Speaking test	Closing Date	Price
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December 2023

First	Alkmaar	9 December 2023	9 December 2023	2 November 2023	€ 250
Advanced	Alkmaar	9 December 2023	9 December 2023	2 November 2023	€ 270
Proficiency	Alkmaar	2 December 2023	2 December 2023	26 October 2023	€ 287
Bec Vantage	Alkmaar	2 December 2023	2 December 2023	26 October 2023	€ 245

March 2024

Advanced	Alkmaar	16 March 2024	16 March 2024	2 February 2024	€ 275
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June 2024

First	Alkmaar	1 June 2024	1 June 2024	19 April 2024	€ 255
Advanced	Alkmaar	1 June 2024	1 June 2024	19 April 2024	€ 275

First for Schools	Alkmaar	1 June 2024	1 June 2024	19 April 2024	€ 255
First	Alkmaar	4 June 2024	7 or 8 June 2024	19 April 2024	€ 255
Advanced	Alkmaar	5 June 2024	7 or 8 June 2024	19 April 2024	€ 275
Key	Alkmaar	6 June 2024	6 June 2024	19 April 2024	€ 180
Preliminary	Alkmaar	6 June 2024	6 June 2024	19 April 2024	€ 185
Proficiency	Alkmaar	7 June 2024	7 or 8 June 2024	19 April 2024	€ 292
Proficiency	Alkmaar	8 June 2024	8 June 2024	19 April 2024	€ 292
First	Alkmaar	15 June 2024	15 June 2024	19 April 2024	€ 255
Advanced	Alkmaar	15 June 2024	15 June 2024	19 April 2024	€ 275
Preliminary	Alkmaar	15 June 2024	15 June 2024	19 April 2024	€ 185
Key	Alkmaar	15 June 2024	15 June 2024	19 April 2024	€ 180
First for Schools	Alkmaar	15 June 2024	15 June 2024	19 April 2024	€ 255

PERSONAL DETAILS (All fields are required)

First Name(s)	
Surname	
Date of Birth (DD / MM / YYYY)	
Gender	
Phone / Mobile number	
Email	
Address	
Postcode and City	
At which institution did you study in preparation for this exam, if any.	

Please tick the exam you wish to register for. You can find the exam dates on page 1.

Key	<input type="checkbox"/> 6 June 2024	<input type="checkbox"/> 15 June 2024	
Preliminary	<input type="checkbox"/> 6 June 2024	<input type="checkbox"/> 15 June 2024	
First for Schools	<input type="checkbox"/> 1 June 2024	<input type="checkbox"/> 15 June 2024	
First	<input type="checkbox"/> 9 December 2023	<input type="checkbox"/> 1 June 2024	<input type="checkbox"/> 4 June 2024
First	<input type="checkbox"/> 15 June 2024		
Advanced	<input type="checkbox"/> 9 December 2023	<input type="checkbox"/> 16 March 2024	<input type="checkbox"/> 1 June 2024
Advanced	<input type="checkbox"/> 5 June 2024	<input type="checkbox"/> 15 June 2024	
Proficiency	<input type="checkbox"/> 2 December 2023	<input type="checkbox"/> 7 June 2024	<input type="checkbox"/> 8 June 2024

* It is **NOT** possible to choose your own speaking date; a date will be assigned to you by us.

You will be informed of the date on your Confirmation of Entry. Please keep all dates free.

** Subject to availability: please contact Horizon College Alkmaar..

I wish to be registered for the above examination. I have read the General Regulations and agree to comply with the regulations stipulated by Cambridge English Language Assessment. I have informed the Centre Exams Manager if I have special needs of any kind. I understand that I **cannot** withdraw from the examinations and **cannot** change to another session. If my timetable **has not arrived 3 weeks before the exam** I will contact the Horizon College: Cambridge@horizoncollege.nl

Signature		Date	
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Authorisation



Name	Horizon College		
Address	Kruseman van Eltenweg 4		
Postal code	1817 BC	City	Alkmaar
Country	The Netherlands		
Creditor Identifier			
AcceptEmail reference	Cambridge Exam fee		

By signing this form, you authorise the Horizon College to send an invoice to your address or to your Email account.

It is important that we receive your correct Email address.

Name of person paying for exam: _____

Address: _____

Postal code: _____ City: _____

Country: _____

Email Address (compulsory): _____

Name Candidate _____

Type of Exam + Date exam: _____

Place and Date: _____ Signature: _____

For internal use only

Centre number	NL032
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Important information

- Please **only** send pages 2,3,5 (photo consent form) and a **copy of your passport or another official identification**. We advise you to keep a copy of this form.
- You will receive your official confirmation of entry and timetable **after** the closing date.
- Confirmation will come from Cambridge English. Make sure you **allow emails** from the Horizon College and Cambridge English into your inbox. To do this, add them to your safe senders list. Cambridge@horizoncollege.nl and cambridgeesolonline@cambridgeesol.org.
- All 5 papers must be taken in the same exam session.
- All 5 papers are personalised with the candidate's name and centre number. Transferral after the closing date is therefore not possible.
- Pens, pencils and erasers are **NOT** supplied for your exam.
- Mobiles are forbidden in the exam room!**
- For enquiries after the closing date **always** quote your centre number and candidate number.

REGISTRATION FORM, GENERAL INSTRUCTIONS

- Write in capital letters or type.**
- Return the Entry Form, the One-Off Payment Authorisation and the Photo Consent Form to the Horizon College exam centre.**
- Return your form by one method only: by post, email or fax.**
- Add a copy of your passport.**
- Don't forget to include you special needs request**

Please check that you've done the following:

- entered your date of birth correctly
- entered your email address correctly
- written the speaking day(s) for the location you have chosen in your diary and keep them free
- added the Horizon College and Cambridge English to the safe list in your email account
- filled in the one-off payment form accurately
- read the general regulations
- signed and returned the photo consent form

PHOTO CONSENT FORM

Consent text, for candidates UNDER 18:

Declaration:

I am the parent/legal guardian of the candidate named on this form and the candidate and I give consent to this person taking the Cambridge exam.

I understand that all individuals who want to take Cambridge exam are required to agree to all of the Terms and Conditions as stated on the Cambridge English website.

I confirm that I have carefully reviewed the Terms and Conditions, including but not limited to, the provision of a valid ID for the exam day and that a photo will be taken of the candidate on the day of the test and will be stored on Cambridge’s secure Results Verification website. I understand and accept that the photo shall only be available to organisations/individuals that the candidate gives their details to. I consent that these organisations/individuals can use these details to verify the candidate’s examination result.

By signing this form, I consent to and agree that the candidate listed on this form will comply with all the Terms and Conditions of the Cambridge exam at this centre.

Name of candidate:

	Name	Signature	Date
Parent/Guardian			
Candidate			

Consent text, for candidates OVER 18:

Declaration:

I wish to be admitted for a Cambridge exam at the centre listed on this form and for the date listed here. I will bring a valid ID with me on the test day, and I consent to have my photo taken by the centre on the day of the Speaking test and/or written papers. I agree for this photo to be held on the secure Cambridge Results Verification site, and the photo shall only be available to organisations/individuals that I give my details to or that I authorise to view my result via a download. I consent that these organisations/individuals can use these details to verify my examination result.

By signing this form I declare that I am aware of and agree to comply with the Terms and Conditions for this examination as stated on the Cambridge English website.

Name	
Signature	
Date	

GENERAL REGULATIONS

DO NOT bring to your desk or have in your pocket any electronic devices such as mobile phones, digital sound recorders or MP3 players, etc. If you do you will be reported to Cambridge English Language Assessment and this may lead to disqualification. All electronic devices must be **turned off** and left in a designated area in the room.

SPECIAL NEEDS

It is possible to make arrangements with Cambridge English Language Assessment for extra time, large print, or Braille. Poor spelling, due to dyslexia, is **not** taken into consideration. Please see our website (Cambridge@horizoncollege.nl) for more information. Should you wish to apply for special arrangements, please send medical evidence **together with your registration form**.

CONFIRMATION OF ENTRIES

Candidates will be issued with a Confirmation of Entry, including the timetable, which will be **sent by email**. Candidates **must keep them safe** until their results are released online, as their candidate number and results online details are printed on them.

PHOTOS

Organisations such as universities and immigration authorities are specifying requirements for recognition which include verification measures **additional** to the security procedures that are already in place for Cambridge English exams. These measures include online verification of a result, with a candidate photo taken on the day of the test.

TRANSFERS

Entries cannot be transferred to a future session, a different level or different centre.

RESULTS

Results can be accessed within six weeks after the exam via the internet by means of a personal code. **DO NOT LOSE YOUR PERSONAL CODE**. No paper results will be issued. Queries may be made within one month of the results. However, it should be noted that it is extremely rare for such queries to lead to a change in the result for the following reasons: the majority of papers are either machine marked or clerically marked and double-checked; examiner marked papers are double checked and in borderline or disputed cases marked three or four times. Hence, an enquiry about a result is generally limited to checking that marks have been correctly calculated and recorded.

CERTIFICATES

Certificates are sent to candidates by registered post, approximately 6 weeks after the release of results. A candidate who has lost a certificate may apply for a form from the Horizon College for a Certified Statement of Results, for which a fee is charged.

PAYMENT

We must receive your completed entry form and one-off payment authorisation before the final closing date as mentioned on the form.

REFUNDS

If candidates are unable to sit their exams due to medical reasons, or special family circumstances they may receive an exam voucher to be used for the same exam within a year. Written requests must be made to the Horizon College's examination centre. The letter should be accompanied by a doctor's note or other official evidence **IN ENGLISH**. Requests should be sent within two weeks of the exam. Refunds are not given.

DISCLAIMER

The Horizon College and the Examining Boards take all reasonable steps to provide continuity of service. We feel sure you will understand, however, that we cannot be held responsible for any interruptions caused by circumstances beyond our control. If examinations or their results are disrupted, cancelled or delayed, every effort will be made to resume normal service as soon as possible. The Horizon College's liability will be limited to the refund of the registration fee or re-testing at a later date.